

Lynn Academy of Irish Dance PTA

By-Laws

BY-LAWS

ARTICLE I – NAME

The name of the organization shall be “The Lynn Academy of Irish Dance PTA”

ARTICLE II – OBJECTIVE

To promote and encourage Irish Culture and heritage awareness through traditional Irish dance.

To support and assist the director of Lynn Academy of Irish Dance.

To promote good fellowship and social activities for the community through the use of talents and abilities of the members.

To increase membership and to stimulate public interest in Irish dance.

To assist and support the dancers of Lynn Academy of Irish Dance.

To raise capital for the furtherance of student achievement in Irish dance.

To provide scholarships to students to further achievement in Irish dance.

ARTICLE III – MEMBERSHIP

The PTA shall be open to any and all parents and/or grandparents of Lynn Academy of Irish Dance students.

No membership dues are required.

ARTICLE IV – GOVERNING BODY

The governing body of the association shall be known as the Executive Board and shall consist of the elected Officers. This board shall be responsible to the general membership. An executive member may hold only one office on the board. There shall be no preclusion to serving consecutive terms.

ARTICLE V – OFFICERS

The officers of the association shall be as follows: President, Vice President, Treasurer, Secretary. Each member is duly elected to serve a one year term.

ARTICLE VI – AMENDMENTS

Amendments to the By-Laws must receive a simple majority vote of the general membership present and voting.

ARTICLE VII – VOTING RIGHTS

Any member in good standing shall be entitled to nominate and vote for any candidate for office, or for any amendment to the By-Laws of this association. Officers shall be elected by majority vote. Nomination of officers shall be made from the floor.

ARTICLE VIII – ELECTIONS

Nominees must be members in good standing. Nominees with the majority of votes will be elected. Newly elected officers shall take office immediately after the results of the election. Vacancies shall be filled by appointment of the President and must be approved by a majority of the Executive Board. These appointments to office will continue through the expired term of office. In the event of the position of President is vacated, the Vice President shall assume the President's office until the next election.

ARTICLE IX – TRANSFER OF OFFICE

All outgoing officers are required to give a summary of their duties and an account of all open items to the newly-elected officers. All books and records shall be presented as well.

ARTICLE X – MEETINGS

Meetings shall be held one a month a Lynn Academy of Irish Dance School in Audubon, NJ. Special meetings of the association may be called by the President. The Secretary will notify the membership in writing or by e-mail as to the time and date of the meetings.

ARTICLE XI – DUTIES OF OFFICERS

- President: The President shall:
- Serve as the chairperson of the Executive Board.
 - Convene and chair the monthly meetings.
 - Chair any additional meetings of the association or Executive Board.
 - Attend meetings as required.
 - Appoint chairpersons.
 - Name replacements to complete the term of any vacated officers of the Executive Board.
 - Answer committee questions.
 - Agenda drafting
 - Coordinate annual Feis
 - Make executive decisions
- Vice President The Vice President shall:
- Coordinate school events
 - Feis fundraising
 - Preside at all meetings in the absence of the President

- Assume duties of the President at his/her request, or as necessitated by the incapacitation of the President.
- Receive and review, on behalf of the Executive Board, the Scholarship Committee's annual report.

Treasurer

The Treasurer shall:

- Write grants
- Keep association books
- Collect and deposit all monies payable to the association.
- Pay bills and reimburse members promptly upon receipt of appropriate bills and/or receipts.

Secretary

The Secretary shall:

- Keep full and accurate minutes of all association meetings.
- Present and read, as requested, the minutes of these meetings to the general association.
- Compile brochures as necessary.
- Send monthly newsletter.
- Handle registration forms.

ARTICLE XII – RESIGNATIONS

Resignation of members of the Executive Board shall be in writing addressed to the President. Resignations will be effective upon receipt of the Board.

ARTICLE XIII – STANDING COMMITTEES

Feis Committee

Publicity Committee
Fundraising Committee
Scholarship Committee

Further Standing Committees and/or special committees can be appointed by request of the general membership or as deemed necessary by the Executive Board. All Chairpersons of these committees will report directly to the President.

ARTICLE XIV – DUTIES OF THE EXECUTIVE BOARD

The Executive Board shall supervise all matters pertaining to this association and to perform any other duties necessary to fulfill the purpose of the association.

ARTICLE XV – DISSOLUTION CLAUSE

Upon the dissolution of this association, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.